
White Collar Crime for Paralegals Seminar
December 4-7, 2001
Columbia, South Carolina

Agenda

Tuesday, December 4, 2001

8:00 - 8:30 A.m.	Registration
8:30 - 9:00 A.m.	Welcome and Administrative Announcements
9:00 - 9:30 A.m.	Introduction to White Collar Crime
9:30 - 10:00 A.m.	Case Intake
10:00 - 10:20 A.m.	Break
10:20 - 12:00 P.m.	Evidence Gathering
12:00 - 1:30 P.m.	Lunch
1:30 - 3:00 P.m.	Document Control
3:00 - 3:20 P.m.	Break
3:20 - 5:00 P.m.	How to Plan a Database
5:00 P.m.	Recess
5:30 - 6:30 P.m.	Reception

Wednesday, December 5, 2001

8:30 - 10:00 A.m.	Pertinent Statutes and Charging Decisions
10:00 - 10:30 A.m.	Break
10:30 - 12:00 P.m.	Victim-witness Issues
12:00 - 1:30 P.m.	Lunch

1:30 - 2:15 P.m.	Discovery
2:15 - 2:45 P.m.	Motions and Plea Agreements
2:45 - 3:15 P.m.	Break
3:15 - 5:00 P.m.	Group Exercise: Hands-on Casemap Practice
5:00 P.m.	Recess

Thursday, December 6, 2001

8:30 - 9:45 A.m.	Working with Agencies
9:45 - 10:05 A.m.	Break
10:05 - 11:30 A.m.	Group Exercise: Charging Decisions
11:30 - 11:40 A.m.	Break
11:40 - 12:45 P.m.	Group Exercise: Report Back on Charging Decisions
12:45 - 2:00 P.m.	Lunch
2:00 - 3:30 P.m.	Trial Strategies and the Role of the Paralegal (Panel Discussion)
3:30 - 4:00 P.m.	Break
4:00 - 5:00 P.m.	Mock Trial Demonstration (Salon B)
5:00 P.m.	Recess

Friday, December 7, 2001

8:30 - 9:45 A.m.	Sentencing Guidelines
9:45 - 10:15 A.m.	Break
10:15 - 11:30 A.m.	Ethics Issues in White Collar Crime Cases
11:30 A.m.	Closing Remarks, Evaluations, Adjournment